



Hotel Reservation Form
Form to be returned by FAX or E-MAIL to address below
Before October 20, 2023

Holiday Inn Belgrade

Spanskih boraca 74
11070 Belgrade, Serbia
Telephone: +381 11 3100 175, +381 11 3100 070 / Fax: +381 11 3100 123
Mr. Boris Ristovic / Mrs. Katarina Slavkovic / Mrs. Vanja Cvejic
E-mail: reservations@hibelgrade.rs

For the event

Exhibition on Water / Water Forum 2023

08 – 10. November 2023

Please complete this form in **block letters**.

In order to take advantage of these specially negotiated rates reservations should be made before October 20, 2023. All reservations will be confirmed according to hotels availability.

Please make your booking as soon as possible to have your rooms confirmed.

For multiple bookings, please photocopy this form.

Period: 08. – 10. November 2023.

1. GENERAL INFORMATION

Full name: _____

Company/organization: _____

Billing address: _____

City and postal code: _____

Country: _____

E-mail: _____

Telephone and Fax: _____

2. HOTEL RESERVATION / Holiday Inn Belgrade

Arrival: _____ **Departure:** _____ **Number of nights:** _____
Check-in: 15:00 hours Check-out: 12:00 hour's noon

*Please tick accordingly, which room type you would like to book (*please note that this is subject to availability)*

Room type:

Rate (single use):

- Single standard:
 Double standard:

EUR 110/room/night
EUR 125/room/night

Rates are based for minimum 2 night's length of stay in mentioned period.

Room rates include breakfast.

Rates include VAT, but exclude city tax app. EUR 1.36 per person/per day

3. METHOD OF PAYMENT

Please select the payment method:

Bank transfer (in case you chose this option, please send us the company details in order to receive invoice pro forma)

Credit card:

Visa Euro Card/MasterCard American Express

Card number: _____ Expiry date: _____

Name of cardholder: _____ Signature: _____

By this signature I authorize Holiday Inn Belgrade to charge my credit card for the above requested services.

4. CANCELLATION

Please note that once the reservation is made guarantee for amount of first night will be required.

Cancellation policy:

- Cancellations need to be sent in writing form to the contact information on the top of this form.
- **Cancellation free of charge is 10 days prior to guest arrival.**
- **No-show/late cancellation fee is first-night room rate.**

In case of cancellation or no show I authorize Holiday Inn Belgrade to charge the penalty for amount to my credit card or to my company.

An extra supplement will apply for:

Late check-out until 18:00 – 50% of the room rate (additional charge)

Late check-out after 18:00 – Full room rate will apply.

Additional requests / notes:
